

Waterford Union High School

Notice of Pre-arranged Absence

Student Name _____

Dates of Absence ____/____/____ thru ____/____/____

Reason for Absence _____

Parent's Signature _____

- Signatures must be obtained BEFORE assignment requests will be granted.
- This form MUST be turned into the attendance office 48 hours BEFORE the absence or **the absence will not be considered pre-excused.**

Hour	Letter Grade at this time	Assignments to be completed prior to absence	Assignments to be completed during absence	Assignments to be completed upon return to school	Teacher's Signature
1					
2					
3					
4					
5					
6					
7					
8					

Per S.S. 118.15(3)(c) The school board shall require a child excused under this paragraph to complete any course work missed during the absence. A child may not be excused for more than 10 days in a school year under this paragraph.

Mr. Blair's Signature _____